

## Mount Pleasant Library Board of Director's Minutes

August 5, 2020

(Note: Both the July 1/ 15, 2020 and August 5, 2020 board meetings were held on K. Ceroni's patio so that Covid Pandemic guidelines could be followed.)

*The mission of the Mount Pleasant Free Public Library is to promote literacy, advance life-long learning and serve as a gathering place for an active and informed community.*

**Call to Order:** President, Christine Williams called the meeting to order at 6:12 pm

**Roll Call:** Present: K. Ceroni, C. Williams, D. Walker, J. Kapelewki, L. Wilson, J. Landy, A. Futcher  
Library Director, B. Dawson. Absent: D. Hutter, J. Crivella

Meeting began with new board member, Ann Futcher, introducing herself. Comments were made about *The Mount Pleasant Journal* using the news of her appointment to Library Board as their lead story in most recent edition of paper. Secretary, K. Ceroni, sent Paul Paterra, Journal editor, a thank you for such excellent coverage.

**Secretary's Report:** No Corrections or additions were made to the July 1/July 15 minutes.

D. Walker motioned to accept minutes; J. Landy seconded; motion carried.

### **Treasurer's Report:**

Treasurer, J. Kapelewski, presented the following financial document: Balance Sheet Prev Year Comparison as of June 30, 2020; Profit & Loss vs. Actual January through June 2020; and Profit & Loss January through June 2020.

There was no financial posting for the Bittner and Rose Trusts.

D. Walker motioned to accept financials; L. Wilson seconded; motion carried.

### **President's Report:**

C. Williams reported the following:

- D. Kosisky had made 3 children's readings to be aired virtually.
- Computers were well-placed for social distancing
- Spoke with staff and staff was looking forward to opening
- J. Gamble chose to work from home
- Application for forgiveness of loan with the SBA through Brittany Dopkowski at First Commonwealth bank must be completed

- 2019 financial reviews were finished
- Library received an unrestricted donation of \$1000.00 from the estate of Mary Ann Bishop Donor requested that gift be formally acknowledged as a memorial from her. No family left to send thank you note to show appreciation of gift.

#### **Committee Reports:**

**Property:** L. Wilson reported he trimmed the shrubs on the right front of the library after K. Ceroni called him on behalf of Audrey Soforic of the Mount Pleasant Garden Club.

**Community Outreach and PR:** Nothing to report

**Strategic Planning:** Ann Fatcher agreed to chair strategic planning at President Williams' request.

**Technology:** Nothing to report

**Policy (Nominating) and Governance:** Nothing to report

**Director's Report:** B. Dawson provided the board with the following statistics:

- for July 2020 263 unique users on library website
- 54 % used phones-calls lasted 3 to 4 minutes
- 70% came from Google searches
- 8% increase in Overdrive e-books
- First story time on Facebook had 1235 hits
- Second story time on Facebook had 281 hits
- Director told board he would like to do at least one virtual children's reading per week
- He had no total on number of patron we who received curbside service
- Maximum number of people in library at one time is 20

Director told board that Debbie Kosisky is getting more comfortable doing the virtual readings for the children.

Board requested that library be open to patrons for computer use in 55 minute segments. Patrons would have to call the library to schedule computer time. Board also requested that library services be publicized in local print media such as *The Mount Pleasant Journal* and *Connellsville Courier*.

K. Ceroni provided Director Dawson with contact information for the newly appointed editor of these local print news sources who is Cindy Ekas.

#### **Old Business:**

- Director Dawson told board that T-Mobil situation was taken care and all devices were returned at no cost to the library

- Director Dawson told board that the final surrender form was submitted to Ohio National Insurance Company to close out any annuity account(s) with the Mount Pleasant Free Public Library taken out by the Board under the leadership of Jill Cook.

Motion to adjourn was made by J. Landy; seconded by D. Walker: motion carried.

Next meeting scheduled for Wednesday, September 2, 2020 at 6 pm at a place to be determined by President C. Williams.

Submitted by Secretary, Kathleen M. Ceroni *Kathleen M. Ceroni*

President, Christine Williams *Christine Williams*